

# Alexis Acevedo

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## EDUCATION

**South Texas College of Law Houston**, Houston, Texas

*Juris Doctor Candidate*

August 2022 – May 2025

**Honors & Activities:** Dean's List Fall 2022, Presidential Fellow, Phi Delta Phi, Hispanic Law Students Association Member

**Trinity University**, San Antonio, Texas

*Bachelor of Arts in Political Science* with minors in Spanish and Communications

August 2018 – May 2022

**Honors & Activities:** SCAC Honor Roll, Trinity University Women's Volleyball, Gamma Chi Delta, Student Government Association, SAAC Athletic Committee

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## PROFESSIONAL EXPERIENCE

**Viva Politics**, San Antonio, Texas

*Executive Assistant*

October 2021 – August 2022

- Designed branded political flyers and mailers for clients
- Created ads for clients' social media including Facebook, Instagram, and Twitter
- Managed over 15 clients' social media accounts
- Planned, executed, and attended candidate events

**SA Magic Volleyball**, San Antonio, Texas

*Assistant Coach*

November 2019 – April 2022

- Provided mental support and technical feedback to the Magic 11s and 14s national teams at practices and tournaments
- Held clinics to train and improve fundamental volleyball techniques for players of all ages
- Served as a mentor for players regarding balancing volleyball, school, and social development

**The Law Office of Joseph Acevedo**, San Antonio, Texas

*Legal Intern*

July 2017 – April 2022

- Analyzed personal injury cases and crafted demand letters sent to insurance companies
- Received, analyzed, and summarized discovery for firm attorney
- Summarized case notes, organized event timelines, and drafted affidavits to be executed by clients and witnesses

**Adelante Boutique**, San Antonio, Texas

*Sales Associate*

January 2019 – November 2020

- Worked towards daily and monthly goals to compete with surrounding retailers
  - Operated the register and dealt with exchanges
  - Reduced theft by maintaining an orderly store and updating inventory
  - Adapted customer service skills for in person, over the phone, and social media interactions
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## LEADERSHIP EXPERIENCE

**Trinity University Volleyball**, San Antonio, Texas

*Co-Captain/Player*

August 2018 – May 2022

- Voted by teammates to lead and represent the team as Co-Captain junior and senior year
- Facilitated weekly team meetings and pregame meetings
- Served as liaison between strength training coaches, sports medicine staff, equipment staff, coaches, and team
- Maintain team culture and motivate others by checking in with teammates individually and providing a healthy space for discussion
- Absorbed and applied feedback from coaches and teammates
- Final Four appearance in 2019 and Elite Eight appearance in 2021

**Gamma Chi Delta**, San Antonio, Texas

*Philanthropy Chair*

March 2020 – December 2021

- Elected by members to run the organization's philanthropy events
  - Organized interactive online fundraising events amidst COVID
  - Contacted and collaborated with other campus and local organizations
  - Facilitated weekly committee meetings and communicated progress to alumni and active members
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## INTERESTS

Coaching volleyball, portrait photography, boxing, interior design